

FORM D – REGISTRATION & HOUSING

****THIS FORM HAS MOVED ONLINE****

- ICDC registration is a two-part process. The first is with California DECA (outlined here), encompassing registration, shirts, and lodging. The second is with DECA Inc (instructions in the ICDC Registration Guide) involves attendees and their designations.
- If a chapter chooses to *arrive late* or *leave early*, they will still be responsible for paying for the hotel for these dates.
- If a chapter chooses to *arrive earlier* or *leave later* than the conference dates, they will be responsible for paying the extended stay per room, per night. Reservations are only guaranteed during the conference dates. Please email registration@californiadeca.org as soon as possible if you're considering alternate dates. We will check with the hotel to ensure they will be able to accommodate extra nights if requested.
- Chapters will NOT be uploading a spreadsheet or manually calculating costs this year.
- Due to the quick turnaround to the ICDC hotel and to better provide a more accurate preliminary ICDC invoice to chapters, the **housing assignments will be compiled through the online form** using the link below.
- California DECA will only assist in filling quad rooms for students and can be selected once a quad room is selected with at least one student.
- Before proceeding online, it is highly recommended to **have your housing assignments finalized and shirt sizes ready** to facilitate easier input.
- You will have the opportunity to save and resume throughout the process if you are unable to complete in one sitting.
- Be sure to hit the "Save" button periodically to preserve your progress.
- Failure to submit online by the deadline will result in forfeiture of the opportunity to compete at ICDC.

Deadline: March 14, 2023 at 5:00 p.m.

Submission: californiadeca.org/icdc-registration