

# TESTING TOOLKIT

## TESTING TIPS

- Become familiar with any foreign vocabulary words or specific business jargon specific to your cluster
- Look at past exams posted on the DECA website to get the feel of the questions.
- The *Marketing Essentials* Textbook is where DECA gets many of their test material questions, and this textbook can be bought online or borrowed from your advisor
- Look at the quizlets specific to each cluster, as many questions are similar to those on the test.
- Some questions will require you to calculate, so if possible bring a simple 4-function calculator to the test (this can maximize your time, but DECA tests are designed to be done with or without a calculator)
- Do as many practice tests as possible and analyze them thoroughly
- On the practice test answer sheets each practice question has a specific code that correlates with a specific instructional area and specific key performance indicator
- It can be helpful to look up any processes or methods mentioned in the test you didn't understand after taking your practice test, as just knowing them well can eliminate some choices for you
- If there is one part of the answer wrong, the whole answer is incorrect-choose answers that are accurate to the scenario
- Try to practice at least one test a week before your competition, these increments will help you study for the exams
- Get plenty of sleep!
  - Get a good breakfast or lunch before the exam!
- Do not wait till the last minute to study!
- Be early (DECA Time is always 15 minutes early!) to your testing as every second counts in the test and you want to maximize your score

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