

BOARD OF DIRECTORS - MINUTES

California Association of DECA, Inc.
Board of Directors Meeting
December 2, 2022
Video Call – 9:00 a.m. to 12:00 p.m.

A. Introduction

Call to Order – called to order at 9:06 a.m. Dennis Mifflin asked for data on Teach DECA – getting traction? What percentage of teachers using? Ryan Underwood indicated he would provide data.

Present: Ed Trang (staff), Dennis Mifflin, Molly Anderson, Tami Raaker, Michael Acheatel, Jeffrey Baughman, Juston Glass, Ryan Underwood (staff), and Brycen Woodley (staff).

Absent: Maureen Rankin

Approval of the Minutes from May 2022 – minutes were approved Dennis moved, Jeffrey seconded; approved unanimously.

B. Reports

1. State Advisor Update (Molly Anderson)

- A. The development process of the CDE Policy Guide for CTSO's in California was explained and shared. Molly pointed out a few items – process of affiliation and noted that the CDE is requiring CTE or Single Subject Business credential for affiliation moving forward. This is a change from when private schools were excused from requirement.
- B. CTSO State Leaders Meeting – will be virtual on January 11, 2022. Board Chair and State Director will be invited to attend.
- C. 225K is expected again for next year's contract. Development of the contract will be happening in next couple months.

2. Management Team Report

- A. Membership/Conference Review & Stats were given by Brycen Woodley – numbers for District conferences are good. Deadline was yesterday. Norcal 879 (10 more than 2020); SoCal 506 (40 above 2020); SV 775 (1,003 in 2020)
- B. Status of Chapter Grant Funds – dollars have been received; putting together the checks - Molly and Brycen to sync on this;
- C. Capitol Leadership Experience – joint 2 nights, 3 days, 8 students 1 advisor – Joint CTSO experience for the 6 CTSO's. \$149,000 that will pass through CA DECA as event manager/trusted entity per CDE request. CDE has issued a contract to CA DECA for the event. CA DECA will hold the contract and manage all of the income and expenses for the event and then invoice those expenses back to CDE per the contract. Date not settled yet due to conflicts with hotel availability in Sacramento.

3. State Officer Team Report – officers submitted a written report. Brycen encouraged all to review the report that is in the Drop Box folder and commented on the caliber of current officer team.
Comment: Michael commented that the State Officer team receives a lot of time and attention and commented that he would like more attention and engagement with chapter members. Make State meetings more interactive. Brycen to have conversation with Officer Coach.

Dennis Mifflin – suggested investing in battery pack microphones for SOT to improve sound quality for Social Media posts, etc.

C. Action Items

1. Financial
 - A. Review and approval of 2021-22 year-end Financial Statements – Brycen commented no surprises; inline with what was expected First: Jeffrey; Seconded: Mifflin – All in favor; no nays.
 - B. Review and approval of 2022-23 year-to-date Financial Statements – Brycen commented this is a “snapshot” and membership dues are not in, chapter checks haven’t gone out; heavy on expenses this time of year as we are awaiting income. First: Jeffrey; Seconded: Tami; All in favor; no nays.
 - C. 990 Group Filing Submitted – DECA Inc. must file by November 15 each year. We submitted in September. Everything is filed. Ryan – asked for permission to file group return separately from National DECA. This is a hardship because DECA Inc. asks for our return by September 15 – which is back to school time. Is group okay with CA DECA filing separately?
First: Tami; Second: Jeffrey; All in favor - unanimous
 - D. Audit Update – Michael and Dennis (Audit Committee) – audit was clean has been received and reviewed. – testament to Team TRI for getting all documents submitted. Brycen – commented we have learned – first go round was laborious, but now prepared for what they are looking for. Do we remain with same audit group? Left decision up to Audit Committee.
First: Tami; Second Jeffrey; approved unanimously
2. Executive Officer Candidate Discussion – Strong support for interview for Daniel Dolan on Executive Officer position. Tami Raakar, Dennis Mifflin, and Molly Anderson volunteered to interview Daniel. Brycen to schedule an hour interview.
3. District & State Conference Updates & Discussions
 - a. Current Year Plans – no changes to normal places; processing registrations, things are in motion as they should be this time of year
 - b. Hotel Contracting for NorCal & SoCal for 2024/2025 – district conferences are contracted 2 years out; Silicon Valley is contracted for 23-24, NorCal last year, SoCal last year – started process for contracting – Brycen mentioned we may not continue with Delta Hotel (procedures added, more penalties, less affordable to hold conference there – lots of conflicts, new fees, new restrictions, etc.) May open RFP to look for another venue in SoCal area if conversations don’t go well with Delta hotel.
 - c. Anaheim Marriott – SLC for 24, 25 and 26. Contracts are in place for the SCDC.
4. Advisor Conference 2023

- a. September 15-16, 2023 – back on normal dates; we switched forward this year. Moving back to September 15-16. – discussion regarding Fresno conference; joint PD is valued – Advisors; Northern California is the place to be; event demand in the market
- b. Discussion of Plan & Format – event demand in the market; DECA would prefer to have the contract flipped – not through Fresno. Tami Raakar suggested a cruise! All expenses would be covered – may end up being more cost effective. Michael offered looking into holding the conference at their school site.

- D. Next Meeting: May 11-12, 2023 (Location?) – in person vs. zoom? Revisiting – discussion regarding in person or virtual. Discussion regarding new Board members.
Juston moved to have a live meeting: Jeffrey, Dennis seconded
Yes: Dennis, Jeffrey,
No: Molly and Tami Tie broken by Juston

E. Adjourn (by 12:00 PM) – adjourned at 10:27