

# SoCal CDC 2024 Registration Guide



# **QUICK REGISTRATION GUIDE**

# SoCal DECA District Career Development Conference

January 5-7, 2024 Delta Hotels by Marriott Anaheim Garden Grove 12021 Harbor Blvd. / Garden Grove, CA 92840

# **Registration Link:**

www.decaregistration.com/ca-s

# **Registration Fee:**

\$85.00 per Advisor & Member

# Conference Hotel:

Delta Hotels by Marriott Anaheim Garden Grove 12021 Harbor Blvd. Garden Grove, CA 92840

# Hotel Fee\*:

\$419.58 for two-night option per room \$209.79 for one-night option per room \*required stay options includes taxes and fees

# Send Hotel Check to:

Delta Hotels by Marriott Anaheim Garden Grove Attn: Harriett Masini 12021 Harbor Blvd. Garden Grove, CA 92840

# Send Registration Check to:

SoCal DECA PO Box 1440 Owasso, OK 74055 (for Credit Card, request online payment from <u>Harriett</u>)

#### Written Events:

These events are not offered at SoCal CDC

# **Event Limitations:**

- One Series Event per student
- See Conference Policies & Procedures Document for list of eligible events

# Due Dates:

Registration Deadline: November 30, 2023

- See Checklist on next page
- Send to SoCal DECA
- All forms completed by date
- Checks postmarked by this date

Hotel Deadline: November 30, 2023

- See Checklist on next page
- Send to Conference Hotel
- Forms C and D emailed by date
- Checks postmarked by date

# Change/Drop Deadline:

- December 5, 2023 by 5:00 PM
- No changes or drops after this date





# SoCal DECA CDC Registration Checklist

Forms are separate from this Registration Quick Guide. Be sure you have Forms A-G. Each is a separate file.

All advisors are responsible for the information included in the CA DECA Conference Policies and Procedures packet which outlines all official policies and procedures related to participation in a CA DECA event, including this conference.

SEND DIRECTLY TO SOCAL DECA.				
FORM	DESCRIPTION	DEADLINE	SEND TO	DONE
Online	Online Conference Registration	November 30	https://www.decaregistration.com/ca-s	
А	Statement of Assurance	November 30	Upload to: https://www.decaregistration.com/ca-s	
Check	Copy of invoice from online system and registration check *for credit card, please request payment link	Postmarked November 30	SoCal DECA PO Box 1440 Owasso, OK 74055	
F	Service for Students with Special Needs *only if needed	November 30	registration@californiadeca.org	
G	Makeup Exam (only if needed) *no guarantee that makeup can be provided	January 2 by 5PM	registration@californiadeca.org	

#### SEND DIRECTLY TO SOCAL DECA:

#### SEND DIRECTLY TO DELTA HOTELS BY MARRIOTT ANAHEIM/GARDEN GROVE:

FORM	DESCRIPTION	DEADLINE	SEND TO	DONE
С	Housing Summary Sheet	November 30	Email Only to:	
			Harriett.Masini@marriott.com	
D	Hotel Housing Spreadsheet	November 30	Email Only to:	
			Harriett.Masini@marriott.com	
Check -or- CC Form			Delta Hotels by Marriott Anaheim	
	Copy of Form C and check to hotel	Postmarked	Attn: Harriett Masini	
	*for credit card, request payment link from <u>Harriett</u>	November 30	12021 Harbor Blvd.	
			Garden Grove, California 92840	

#### BRING TO THE DISTRICT CDC AND KEEP IN YOUR POSESSION FOR DURATION OF CONFERENCE:

FORM	DESCRIPTION	DEADLINE	SEND TO	DONE
В	Permission & Medical Release *completed by all attending students and alumni	November 30	Keep in Your Possession	
E	Substitution/No Show *only if needed	On-Site	Hand in at onsite Conference Registration	



#### SOCAL CDC CONFERENCE – IMPORTANT CONFERENCE REMINDERS & INFORMATION

#### **Two Day Option**

The So Cal DECA CDC is a Three Day/Two Night Conference. However, this year we will continue to offer a Two Day/One Night option for chapters that are only able to participate in the conference on Saturday and Sunday. Please pay close attention to the Tentative Schedule for the differentiation between the two options.

Chapters participating in the normal conference pattern (Three Days/Two Nights) should arrive at the hotel by 6:00 PM on Friday in order to get registered and be ready for the testing session that begins at 6:30 PM.

Chapters participating in the optional Two Day/One Night Conference pattern should arrive at the hotel NO LATER than 9:00 AM on Saturday in order to get registered and be ready for the start of competitive events at 10:00 AM.

All chapters need to carefully complete their hotel registration forms (Form C and Form D) ensuring that they clearly indicate their arrival/departure dates and number of room nights so that the hotel knows if you are staying for the full conference (two nights) or the optional pattern (one night).

#### Meals

Breakfast on Sunday is provided for paid conference registrants during the conference, between the Mini and Grand Awards Sessions. Participants are on their own for all other meals. Please note that the Sunday morning breakfast is **only for paid conference registrants.** Parents, Friends, Alumni, or other guests who are not paid registrants at the conference may not attend the breakfast.

Please note that event administrator meals which are provided during the conference for adults (i.e. the Saturday morning Judge & Event Manager Breakfast and the Saturday afternoon Judge & Event Manager Lunch) are only for those advisors and chaperones who have been assigned to work shifts as Event Managers. If an advisor or chaperone has not been assigned to work a shift, they should make alternative arrangements for meals.

#### Vice President of Southern California Election

All District Vice Presidents (Vice President of Northern California, Vice President of Silicon Valley, and Vice President of Southern California) will be elected at their respective District Career Development Conferences. Students who plan to run for the position of Vice President of Southern California need to carefully review the State Officer Candidate Documents located on the California DECA website for complete election details and process: californiadeca.org/officers



#### Saturday Night Social Activity

Saturday gives students a chance to unwind from a day of competition and workshops. Chapters will have time to do chapter dinners prior to the opening of the Fun Room. Dinner is on your own and food will not be provided. Come prepared for fun, entertainment, and memories to last a lifetime!

#### **Series Events**

For Series Events (Principles of Business Administration, Individual Series, and Team Decision Making Events), there must be a minimum of 8 competitors/teams in each event across all chapters participating in that event. If the minimum number of competitors/teams do not register for an event, an email will be sent to advisors letting them know which events are being dropped and providing instructions for advisors to sign their students up for another event.

#### Written Events

There will be no written event competitions offered at the So Cal District Conference.

#### **Hotel Assignments**

Rooms with two beds are limited and reserved for Quad occupancy. While the hotel will make every effort to ensure that a room with four students has two beds, please note that some rooms will have a King-size bed and a rollaway bed or air mattress, even though there may be four students in the room. Please notify your students and plan accordingly.

#### **Dress Code**

Carefully review Form B with your students as it outlines the dress code requirements for the conference.

#### Scoring Concerns/Grievances

All concerns/grievances regarding scoring or competitive events MUST be submitted no later than 7:00 p.m. on the date that is two days after the close of the Conference. For example, if the conference ends on a Sunday, then grievances MUST be submitted by 7:00 p.m. on Tuesday. Concerns/grievances should be addressed to the State Director in writing via the Grievance Reporting Form provided in the Conference Policies & Procedures packet.

After the grievance reporting deadline outlined in the previous bullet all competitive event outcomes and scores become final and concerns/grievances will not be considered.

# **CALIFORNIA DECA**.

# **TENATIVE SOCAL DECA CDC AGENDA (SUBJECT TO CHANGE)**

FRIDAY	
4:00 – 6:00 PM	Conference Registration for Three Day/Two Night Conference
4:00 – 6:00 PM	Dinner (On Your Own)
5:45 – 6:30 PM	Presidents Council Meeting
6:30 – 8:00 PM	Comprehensive Written Exams for Three Day/Two Night
Conference	
8:00 – 10:00 PM	Opening Session
	Entertainment activities
10:30 PM – 6:00 AM	Curfew (in your own room)
<u>SATURDAY</u>	
7:30 AM – 12:00 AM	Conference Headquarters

7:30 AM – 12:00 AM	Conference Headquarters
7:30 – 9:00 AM	Breakfast (On Your Own)
8:00 – 9:45 AM	Conference Registration for Two Day/One Night Conference
9:00 – 9:45 AM	Judge Check-in & Breakfast
10:00 AM – 12:00 PM	Morning Series Events
10:00 AM – 12:00 PM	Team Decision Making Events
10:00 AM – 3:00 PM	DECA Knowledge Test (optional)
10:00 AM – 4:00 PM	Comprehensive Written Exams Two Day/One Night Conference
11:00 AM – 12:00 PM	Workshop
11:45 AM – 1:00 PM	Judge/Proctors Lunch
1:00 – 3:00 PM	Afternoon Series Events
1:00 – 2:00 PM	Workshop
2:00 – 3:00 PM	Workshop
3:00 – 4:00 PM	VP of SoCal Candidate Speeches & Election Session
5:00 – 8:00 PM	Dinner (On Your Own)
8:00 – 10:00 PM	SoCal Social Activity
10:30 PM – 6:00 AM	Curfew (in your own room)

#### **SUNDAY**

6:00 AM – 12:00 PM	Luggage Storage
8:00 – 9:00 AM	Mini Awards Session
9:00 – 9:30 AM	Awards Breakfast
9:30 AM – 11:00 AM	Grand Awards Session
	Announcement of VP of SoCal Election
11:00 AM	Advisors collect Exit Packets

This schedule is subject to change. The final schedule will be included in the conference program.